

~~SECRET~~

6 May 1963


NOTE FOR THE RECORD

1. The status of operational accounts at 31 March 1963 compared to their status at 31 May 1962 reflects a reduction in the number of accounts delinquent, and is attributed to several factors more sharply brought to bear in the period reported. These factors are:

- a. A more rapid audit of accountings by the Finance Division has reduced the outstanding accounts to a more easier analysed number; allowing more rapid follow up.
- b. A requirement placed on individuals by the responsible component for refund of unused balances.
- c. A faster output of statements and reports by the Machine Records Division
- d. An awareness on the part of a greater number of advances<sup>ees</sup> of responsibility for timely accounting.

2. The emphasis placed on the need for timely accounting and the factors mentioned have reduced the delinquent accounts to a group classed as "hard core"; i.e. those accounts extremely difficult to settle. Experience indicates the "hard core" accounts can be settled; however, considerable time is required in each case. For example, the whereabouts of a former agent is unknown and the Office of Security is attempting to locate him. Continued emphasis on time accounting, however, prevent the number from increasing.

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Chief, Operations and Liaison  
Finance Division

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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